## TRIAL EMAIL ADDRESS

**Effective immediately**, an application to adjourn a case on the trial calendar with a date certain for trial (where a trial judge has not been assigned), or a request for a settlement conference of a matter on the trial calendar, or notification to the court that a case on the trial calendar has settled, **must** be emailed to the court at QSCTrials@nycourts.gov.

All appearing parties must be included on the email.

(4/3/23)